

REGULATIONS OF THE STUDENT LABORATORY

Department of Biophysics, CM UMK

I. PURPOSE OF THE LABORATORY

1. The Student Laboratory of Biophysics (hereinafter referred to as *the Laboratory*) is an educational unit of the Department of Biophysics at CM UMK.
2. The Laboratory aims to provide students with practical skills in operating commonly used laboratory instruments, to foster scientific understanding of physical and biological phenomena, to develop logical observation and interpretation of data, and to encourage a critical approach to measurement results.
3. These objectives are implemented in accordance with the study plan and curriculum of each program through students' independent performance of laboratory exercises.

II. COURSE OF LABORATORY CLASSES

1. Laboratory classes follow the schedule established for each program of study.
2. Each course begins with an introductory session, during which the regulations, the assignment of exercises, methods for processing results, rules for obtaining credit, and health and safety procedures are discussed.
3. The schedule of exercises, theoretical topics, recommended literature, and instructions with data sheets are available on each student's individual account at https://dziennik_biofizyki.cm.umk.pl. Accounts are created after the introductory session.
4. During classes, students work in pairs. Each pair follows a different schedule. It is each student's responsibility to familiarize themselves with the exercise instructions and data sheet available on their account.
5. Before each laboratory exercise, students must study the relevant theoretical requirements posted on the notice board and on their accounts. Admission to class requires a written summary of the theory. Preparation will also be assessed through a short test. Students who fail the test must retake it. Test results are available on the student's account. Each test may be retaken a maximum of two times. The first retake takes place during the scheduled make-up classes (in the fifth and final week of the course).
6. Performing an exercise in the Laboratory includes:

At the beginning of the session:

- Present the written theoretical summary to the teaching assistant (only students with a written summary may enter the class).
- Obtain the data sheet.

During the exercise:

- Complete the entrance test.
- Carefully review the exercise instructions.
- Operate the measurement equipment, perform the required measurements, and record the results on the data sheet in pen (not pencil).
- Process the results in accordance with the instructions.

At the end of the session:

- Clean the workstation.
- Submit the completed report with the theoretical description.

If a student cannot complete the report during class, they must notify the supervisor before leaving and submit the unfinished report. The report may be completed during the make-up session (fifth and final week of classes). Information about required report corrections will appear on the student's account. Corrections must be completed in the Laboratory; reports may not be taken home.

7. Students may perform exercises only on dates scheduled for their group.

8. Absences must be excused by the group supervisor during the first class attended after the absence. Absences due to illness must be documented with a medical certificate. The supervisor will assign a date for the missed exercise. Unexcused absence from a test results in failure.

9. To receive credit for the Laboratory, students must complete all assigned exercises, correctly process their results, and pass all tests.

III. ORDER AND SAFETY REGULATIONS

1. All activities, including the use of equipment, must be performed strictly according to the instructions for each exercise. Any doubts regarding equipment connection or operation must be reported to the supervisor.
2. Health and safety regulations must be strictly followed. Special attention should be paid to safety notes in the exercise instructions.
3. Students are financially responsible for any damage caused in the Laboratory through their own fault.
4. After completing an exercise, students must leave the workstation in the same condition as at the start.
5. Eating and drinking in the Laboratory are prohibited.
6. The use of mobile phones is prohibited. Recording video or audio is strictly forbidden. Possession of any electronic device (mobile phone, smartwatch, etc.) during a test will result in failure.
7. The maximum permitted delay for laboratory classes is 15 minutes. After this time, students will not be admitted to begin a new exercise.
8. In cases of non-independent work, the supervisor has the right to assign an additional exercise.

In matters not covered by these regulations, decisions are made by the course coordinator.

1	2	3	4	5	6	7	8	9
Intro	Lab 1	Lab 2	Lab 3	Make-up classes	Lab 4	Lab 5	Lab 6	Make-up classes